YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Sri Guru Gobind Singh College of Commerce
• Name of the Head of the institution	Dr. Jatinder Bir Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01127321109
• Mobile no	9873241108
• Registered e-mail	principaloffice@sggscc.du.ac.in
• Alternate e-mail	
• Address	University of Delhi, Opposite TV Tower, Pitampura
• City/Town	Delhi
• State/UT	Delhi
• Pin Code	110034
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**University of Delhi**	
• Name of the IQAC Coordinator	**Dr. Sangeeta Dodrajka**	
• Phone No.	**9811616232**	
• Alternate phone No.		
• Mobile	**9811616232**	
• IQAC e-mail address	**iqac.sggscc@sggscc.ac.in**	
• Alternate Email address		
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sggscc.ac.in/iqac/aqar	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sggscc.ac.in/uploads/staticfiles/academics/DU%20Academic%20Calendar%202022-23.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.02**	**2016**	**17/03/2016**	**16/03/2021**
Cycle 2	**A++**	**3.51**	**2022**	**24/05/2022**	**23/05/2027**

6.Date of Establishment of IQAC	**21/09/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**7**		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**		
• If yes, mention the amount			

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Two Workshops on Qualitative Research Methods were organised on 16th and 22nd September 2022 2. Workshop on 'Bibliometric Research Analysis' on 9th Sept 2022 3. Workshop on 'Mind Management' on 15th Nov'22 4. Indian Budget Session 2023 5. ??????? ????????? ?????????? ?? ??? ????? ????????? ????????? on 14th July 2023

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation of freshers about clubs and societies	**A combined Orientation Programme for societies was held for three days in the month of November for first year students by IQAC team online.**
Prepare academic calendar	**An academic calender was formed as per DU calender, giving datelines for Internal Assessment, practical exams, OBE, Departmental meetings, orientation for students, etc. All the webinars and society planner was launched too.**
Improvement and upgradation of	**The infrastructure is**

infrastructure	continuously upgraded. Centralised air conditioning of class rooms is complete. The auditorium is under renovation, so that facilities for cocurricular activities can improve. The new signage boards were installed in the campus along with a map of campus near the gate. The order for new computers was requested to the Principal for upgradation of the computer labs. A request for installation of personal computers in the faculty cubicles was requested to the management.
Encourage research	A request for installation of personal computers in the faculty cubicles was requested to the management. Organised number of workshops for faculty like 1. Two Workshops on Qualitative Research Methods were organised on 16th and 22nd September 2022 2. Workshop on 'Bibliometric Research Analysis' on 9th Sept 2022 3. Workshop on 'Mind Management' on 15th Nov'22 4. Indian Budget Session 2023 5. ??????? ????????? ??????????? ?? ??? ????? ????????? ????????? on 14th July 2023
Screening of Documents	The IQAC facilitated screening of documents for promotion of faculty from Assistant Professor to senior scale, Assistant to Associate professors and Associate to Professor grade.

13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	14/02/2023

15. Multidisciplinary / interdisciplinary

The college has different departments like, Computer Science, Hindi, English, Mathematics, Management, Economics, Commerce and Business, Punjabi, and Political Science, etc. They work in interdisciplinary way as General Elective courses are floated by one department and they are chosen by students from other departments. In addition, the faculty recruited teaches in other departments too for their relevant subjects. The college offers many optional interdisciplinary papers in the CBCS syllabus viz. Investing in stock market, Insurance , Banking, Marketing, Project work and research Methodology, Gandhian Philosophy, Environmental Studies, etc in different programs. The college also runs many add-on certificate courses that are being studied by students from across disciplines. The research cell of college has also funded many innovation projects that have faculty and students from different departments and promotes integration and linkage between departments.

16. Academic bank of credits (ABC):

As per Delhi University Guidelines, the college is fully digitized and working with University of Delhi for Academic bank of credits. The college has record of results of previous years in digitized mode that can easily be transformed when Academic Bank of Credit is implemented.

17. Skill development:

The college offers many skill enhancement and development courses to our under-graduate students. The institution focuses on imparting add-on knowledge to our students during their stay in college. The Centre for Professional Development has been created to accomplish this task by offering and planning short term courses for them so that they become more employable. The Entrepreneurship Cell trains them to become self employed by developing leadership and managerial skills among them. Some of the soft skills development is done during the teaching of the courses, like English speaking,

Analytical thinking through case study method and projects. We are offering foreign languages like French, German, Japanese too. We do train our graduate students for placements in reputed companies. The college organizes Internship offers for the students too.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college motto is "Universal Brotherhood". We focus on moral and ethical training of our students. The cultural value system is ingrained in our cocurricular and extra curricular activities too. We have many clubs and societies which offer them a glimpse of foreign as well as our own cultural heritage. We teach students Hindi and Punjabi as core subjects and literature is also taught during the course work. We organize competitions on relevant topics, like debates, Essay writing, Poster making, Photography along with Guest lecture series to impart the cultural knowledge. The college publishes an annual college magazine, AMRIT, which included articles, short stories, poems and paintings of students and faculty in three languages, English, Hindi and Punjabi. The students can express their opinions on all contemporary and burning topics. The Mathematics department has been organizing many webinars on Indian Vedic system and Punjabi department does it on Gurbani, etc. The college encourages its students to enroll for MOOCs on SWAYAM portal for Indian languages and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum taught by the college is as per the University of Delhi guidelines. All the programmes offered are based on outcome based education. The courses have specific methodology, analogy, evaluation system and lesson plans that are followed by the faculty . The main focus is on achievement of outcomes of each course. The applied side of every course is highlighted in the teaching and evaluation of the same through assignments, vivavoce exam, project work and power point presentations in the class by students. The outcome is appraised through the exams performance, the employment and higher studies status of students. The institution also collects feedback from students for knowing about the success of outcome based education.

20.Distance education/online education:

Due to the pandemic, regular online classes are held for each course by the college. However, the college plans to offer distance learning programmes also if Delhi University and UGC gives permission for the same. The college is well equipped to handle distance mode instructions.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**234**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1646**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**268**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**642**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**76**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**76**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**59**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**497.56**
4.3 Total number of computers on campus for academic purposes	**515**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **SGGSCC being the constituent college of the University of Delhi strictly adheres to curriculum adopted by the University by identifying resources and activities under the aegis of IQAC, Staff Council Committees and Students' Societies.**
- **SGGSCC website holds prospectus, academic calendar, e-library resources, previous year question papers, etc. for effective implementation of the curriculum.**
- **Real-time mobile application "SmartProf" is used for timely communication of important information such as notices, timetables, attendance records, internal assessment, events and placement updates.**
- **Our college has a fully wifi-enabled campus with Amphitheatre, Conference Rooms, Computer Labs,Teacher Cubicles, ICT-enabled AC Classrooms. Infrastructure is equipped to cater to the needs of specially abled students .**
- **Various GE, SEC and VAC are offered under NEP. Regular tutorials, research projects, internship fairs and field trips are conducted for students. Beyond the curriculum, the Centre**

- for Professional Development, introduces various Add-on and Certificate Courses.
- Our faculty regularly attends and participates in various FDPs, workshops and curriculum meetings at the University level. The Centre of Excellence promotes and supports research endeavors.
- College makes robust Mentor-mentee allocation and identification of Advanced and Slow learners helps to develop a more personalized teacher-student interaction.
- Effective feedback mechanism covering all stakeholders is adopted for constant improvisation.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.sggscc.ac.in/academics/ug

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- SGGSCC strictly adheres to academic calendar and guidelines issued by University of Delhi for scheduling commencement & dispersal of classes, conduct of CIE , mid-semester break, preparatory leave, theory & practical examination dates.

- IQAC SGGSCC preparesown college calender detailing schedule of internal exams, IA submission & evaluation, co-curricular activities of Departments/Societies/Cellsin conformity with University calendar.

- All the timelines are shared with the students through the Prospectus/Orientation Programme and regularly through SmartProf Application/college website .

- Teachers take regular tutorialsin smaller groups for better understanding, giving personal attention and motivating students.

- Continuous assessment in form of assignment/project/class test/ presentation/viva voce/practical are taken by the teachers as per university guidelines. Students are givenopportunity to reappear and improve their performance in

IA to make learning a continuous process.

- Regular departmental meetings are conducted to review syllabus coverage, revisions, submission & evaluation of internal assessment.

- Submission dates of the assessment are announced well in advance for the conduct of IA. The attendance and assessment records are uploaded and shared with students through SmartProf. These records are validated by the students before final upload at the university portal.

- Students can report grievances, if any , through ia@sggscc.ac.in and also supported by helpdesk@sggscc.ac.in.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.sggscc.ac.in/academics/academiccalendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

514

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- SGGSCC guided by the motto "Behold All Human race as One" integrates the above ethos through education and co-curriculum activities .

- The college has several societies such as NSS, NCC, Enactus, Jaagriti, Internal Complaint and Gender Sensitization Committee, Unnat Bharat Abhiyan, Women Development Cell, Foreign Student Society .and Rotaract Club which organize events and outreach programmes for critical engagement of the students in issues related to gender, environment and ethics.

- SGGSCC offers various Skill Enhancement, Generic Elective, Value Addition and Ability Enhancement Compulsory courses that strive to instill values amongst students.

- The college conducts counselling services and awareness initiatives to address the issues relating to Gender Equality, Women Safety & Rights, Prevention of Sexual Harassment ,Inclusion & Diversity.

- The college organizes National and International Convention, Workshops, Seminars, Projects, Street Plays, Debates, Awareness Drives, Blood Donation Camps, and Plantation Drives for socio-cultural awareness of students .

- Use of Case studies, Class Presentations, Field Trips, Workshops, Film Documentaries, Special Lectures help to develop critical thinking with respect to professional ethics and sustainability.

- Ecosperity society organizes plantation, poster removal, and upcycling drives to promote the 3 R's of waste management.

- The college has operationalized rain harvesting and wastewater management systems.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

66

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2069

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	**A. All of the above**

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.sggscc.ac.in/iqac/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sggscc.ac.in/iqac/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

529

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

264

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College prioritises the assessment of students' learning progress to provide constructive feedback regarding the attainment of the courses' learning objectives. Pedagogies for learning that are tailored to the unique requirements of individual students are developed through implementation of formative and summative assessment techniques. Motivating advanced students is emphasised. Their endeavours and exceptional are duly acknowledged during momentous occasions such as the Annual Day. In support of this, they are bestowed with awards, certificates, and scholarships. Furthermore, they are advanced to additional academic organisations where they can demonstrate their prowess, motivate others, and assume leadership roles. Further aiding in the engagement of advanced learners are supplementary courses, case-study-based problem-solving methodologies, and hands-on seminars, which further enhance their knowledge and skills. Upon the conclusion of the academic term, when regular classes have ceased, every subject instructor participates in supplementary tutorials and remedial courses for students who are experiencing academic difficulties. Students are instructed, motivated, and guided through the process of effectively addressing subject-specific concerns during these sessions. Predominantly, these sessions address the difficulties encountered by the comparatively sluggish learners. These sessions are vital in fostering students' self-assurance as they afford them numerous opportunities to refine and apply subject-specific skills. Supplementary materials are often supplied to supplement designated readings. These materials may consist of brief references, internet links, or films. Bilingual discussions regarding technical subjects are also facilitated in the classroom to ensure that the comprehension of instruction is not a hindrance for students who struggle with the language.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/uploads/staticfiles/about/annualreport/Annual%20Report%202022-23.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1646	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SGGSCC prioritizes teaching and learning excellence through diverse and innovative methods. Emphasis is placed on project-based learning, encouraging active student participation either independently or collaboratively with faculty. The Center of Excellence fosters joint research projects involving both students and faculty, while experiential learning is promoted through academic presentations, creative expressions in annual publications, newsletters, and magazines.

To deepen their understanding of various fields, students are provided opportunities to engage in conferences, seminars, webinars, and interactive sessions. This facilitates the presentation of papers and interaction with experts, alumni mentors, and distinguished guests. Practical application of academic knowledge is encouraged through hands-on workshops, and the Center for Professional Development offers additional courses such as Advanced MS Excel, Python, and Financial Modeling to equip students with a competitive edge.

The pedagogy incorporates case study-based teaching with easy access to case studies through Smartprof. Internships and mentorship sessions enhance practical skills, while educational field trips complement classroom learning and contribute to community awareness

through active participation in the Unnat Bharat Abhiyan Scheme, involving the adoption of five villages in the National Capital Territory of Delhi.

Extracurricular engagement on a national scale is strongly endorsed and rewarded, with student societies like NSS, Rotaract Club, and Enactus playing a pivotal role in nurturing empathy and promoting social entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college provides student centric environment through blended learning. We boast of a well-equipped and Wi-Fi enabled campus, 45 ICT enabled classrooms with laptops and projectors; four state-of-the-art computer labs for practical classes. The College also has a Seminar Room, Conference Room and a 500-seater, fully air-conditioned Auditorium and a

new Amphitheatre equipped with the state-of-art AV system and projectors. Faculty has access to and uses several software, Tally, R, Python, SPSS, STATA, Microsoft Office, TORA, Capital Line etc. along with open courseware like MIT, Coursera and MOOCS. Students are guided to access e-lectures prepared by ILLL, E-PG Paathshala and Swayam platform. E-resources subscribed by University of Delhi are available for use, accessible through Wi-Fi accessed in the library and computer lab. The college subscribes to Google Suite for using Google Classrooms and Google Meet, so uninterrupted teaching-learning continues. Webinars and FDPs are also being conducted online using Zoom and Cisco-Webex. The College has adopted a customized application SmartProf to disseminate learning and information amongst the students. Workshops and FDPs are regularly organized to help upskill faculty. A large proportion of the faculty members have helped develop e-content available on various platforms including ILLL, E-PG Paathshala and Swayam.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1434.66

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

According to Delhi University regulations, each paper includes an internal assessment component. The breakup of the internal assessment component is specified for each paper by the university. In general, it includes attendance and evaluation of students' understanding. The methods employed for assessment include assignments, class tests, presentations, multiple-choice questions, group discussions, and projects. The college also organizes a mandatory mid-semester examination with a set schedule.

The Internal Assessment Committee consisting of department heads, makes decisions related to overall internal assessment. They communicate with students and parents by issuing necessary notices. The committee conducts mid-semester exams with the help of the Examination Committee and reschedules them if needed, following Delhi University norms by considering medical reasons. They effectively resolve attendance and internal assessment-related grievances.

Digital platform SmartProf is being used to input and display real-time internal assessment records. Students and faculty access the application through their college domain-based email IDs. All internal assessment requirements, such as daily attendance, mid-semester exam date sheet, internal marks in various subjects, clearance notices, admit cards and internal assessment report, have been made available online through SmartProf.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Assessment Committee is responsible for addressing grievances related to internal assessment. The SmartProf digital platform allows students and faculty to access real-time internal assessment records using their college domain-based email IDs. All necessary requirements for internal assessment, such as attendance records, mid-semester exam datasheet, internal marks in various subjects, clearance notices, and admit cards, are available online through SmartProf.

In case of any grievances, students can discuss them with their respective faculty members, facilitating dialogic interaction. If any grievances remain unresolved, students can proceed to the second stage, where the Internal Assessment Committee thoroughly addresses the issues. Students can also email their grievances to the following email addresses:

ia@sggscc.ac.in or helpdesk@sggscc.ac.in.

Before uploading the final marks on the university portal, each student verifies their Internal Assessment report, ensuring the accuracy of the marks sent to the University.

The Internal Assessment Committee also efficiently resolves any grievances related to attendance. Students can view their attendance records daily through the SmartProf application and easily access their report of lectures attended for each subject.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college as a constituent of the University of Delhi follows the syllabus prescribed for different departments. At the beginning of the semester during the Orientation program detailed syllabus and approved recommended readings are provided to the students. Program and course outcomes are regularly shared with students.

Course Outcomes of various courses focus on developing competent graduates for industry and economy.

· The B. Com. Hons. & Prog. Course are designed keeping in view employability, research, and innovation in the field of Business

· B.A. Economics Hons course provides students with the ingredients of economic theory, research and application.

· B.Sc.(Hons) Computer Science course imparts theoretical and computer programming skills

· B.A.(Hons) Punjabi focuses on the study of literature, linguistics and philosophy of the Punjabi language for higher studies and advanced research

· B.A. (Hons) Business Economics (BBE) and Bachelor in Management Studies (BMS) imparts practical knowledge of management and economics in its various dimensions \

· PGDIM course provides students with knowledge, skills and acumen to understand the complexities of international business

· DBJCC course equips students with skills in Corporate Communication, Public Relations, Advertising and Business Journalism

· M.Com. course serves the needs of higher education in business studies and also prepares students for research.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sggscc.ac.in/academics/ug
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We have adopted a "learner-centric approach"and evaluate students' knowledge acquisition, skill development and employment readiness.

As a constituent part of the University of Delhi, student's academic performance is evaluated through 75% of total marks in semester-end university examinations and 25% marks at the college-level internal assessment for LOCF.

Under NEP, the students are assessed regularly with mandatory Continuous Assessments(40 marks); Assignments and Tests(30 marks) as a part of internal assessment along with semester end University Examinations (90 marks) Practical examinations for both LOCF and UGCF are conducted and external experts hold Viva-Voce and assess projects.

Remedial classes are also conducted for slow learners Information collected by way of feedback forms from students and parents provides insight into how systems can be improved.

The student's skill enhancement is assessed by their results in college-conducted Add-on courses. The research aptitude of students is evaluated through their participation in innovative projects and the publication of research papers. Our students have been able to acquire internships and placements in many established companies and government organizations.

The Student Progression Tab on the SmartProf App allows the college to keep track of alumni and final-year student's achievements and future plans.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

642

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.sggscc.ac.in/uploads/staticfiles /about/annualreport/Annual%20Report%202022-2 3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sggscc.ac.in/iqac/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

08

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

17

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://www.sggscc.ac.in/societies/centres/bsesggscccentreforexcellence

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Prof. Jaswant Singh Phull Centre for Religious Studies, a part of our college library was established in 2005 to enlighten young minds with the rich Sikh heritage and philosophy.

- To promote research, faculty development programmes, workshops, training sessions, and hands-on training programmes are organized for students and faculty with competent resource persons from within and outside the country.

- Journal of Business Thought, an annual publication of the college provides a platform that encourages research scholars and academicians to share contemporary thoughts in related fields of business and economics. The Journal is double-blind peer-reviewed and indexed in UGC CARE List Group I.

- 'Centre for Excellence' of the college facilitates research and brings together faculty and students from different disciplines to undertake innovative projects. 'Centre for Professional Development' organises professional training workshops to enhance the knowledge, employability quotients, and build research orientation.

- To encourage good quality research work, faculty members publishing manuscripts in any Scopus listed journal, are awarded with Rs. 10,000 per article, up to a maximum of two articles, per academic session.

- The teachers teaming with college students apply for Research Grants funded by college for any project, thoroughly evaluated by a panel of competent authorities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sggscc.ac.in/research/achievements

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	https://www.sggscc.ac.in/research/achievements
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

39

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SGGSCC recognises its responsibility and contributes to the development of society at large. The Rotaract Club organizes blood donation camps, plantation drives, and old age home visits in the neighborhood community. The Club initiated an online campaign on "Post Traumatic Stress Syndrome" educating masses on mental illness. NSS in collaboration with ITC and E-Sree Foundation conducted a second awareness campaign on "Improper Waste Disposal System in the Capital". A "Food Donation Drive" was also organized outside college campus and "Diwali Street Vendor Project" aimed to promote local vendors. Ecosperity organized an environmental excursion to Yamuna Biodiversity Park, commemorating "Jagrukta Abhiyan". Enactus initiated two projects "Amanat" and "Nivaran". "Amanat" targets waste crisis, facilitating the barter of waste. "Nivaran" works on efficient removal of water hyacinth from water bodies and its conversion into useful products.

Republic and Women Development Cell organizes events pertaining to health issues and women empowerment. The Enabling Unit-Jaagriti organizes annual intercollege events/workshops for the differently abled students. Entrepreneurial Development Cell 'SOCH' organizes intercollege events where entrepreneurs are invited to address students. Unnat Bharat Abhiyaan in collaboration with Bharat Vikas Parishad Delhi Province (Central) and Mahila Upyogi Yojana, Government of India organized "Anemia and Malnutrition-Free Delhi Campaign". "Free Haemoglobin Testing Camp" was also organized in Haiderpur.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/societies/diversity inclusion/nss
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

19

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

77

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

9456

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

311

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SGGSCC is equipped with modern infrastructure to holdcultural, sports, games and training events. We have acricket ground, equipped with national standards floodlightsand scoreboard. A basketball court, with standarddimensions of national standards, was added in 2002.Additionally, the college has two lawn-tennis clay courtsof international standards for single and for doublesmatches, a volleyball court, a football ground, two tabletennistables and a chess table. Our indoor shooting rangeis of international standards (with 8 manual lanes) andalso has a 10-meter Air Rifle and Pistol Range.A fully air-conditioned well-equipped auditorium is thenerve centre for all cultural activities of our college. With a seating capacity of 500, it's equipped withadvanced sound and lighting systems. Recently, an OpenAmphitheatre has been added for practice and organisingstreet plays, displaying art exhibitions and otherstudents' talents.The college has a well-equipped ultra-modern Gymnasiumnamed after Sahibzada Jujhar Singh. The college has Yogaand Meditation rooms, a students' union room and a girls'common room. The college has tastefully designed GurudwaraSahib, for spiritual congregations.Two Activity Halls and two lawns are allocated forstudents' cultural activities and practice sessions bydance, drama and gatka societies

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscc.ac.in/facilities/geotagged

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SGGSCC is equipped with modern infrastructure to holdcultural, sports, games and training events. We have acricket ground, equipped with national standards floodlightsand scoreboard. A basketball court, with standarddimensions of national standards, was added in 2002.Additionally, the college has two lawn-tennis clay courtsof international standards for single and for doublesmatches, a volleyball court, a football ground, two tabletennistables and a chess table. Our indoor shooting rangeis of international standards (with 8 manual lanes) andalso has a 10-meter Air Rifle and Pistol Range.A fully air-conditioned well-equipped auditorium is thenerve centre for all cultural activities of our college. With a seating capacity of 500, it's equipped withadvanced sound and lighting systems. Recently, an OpenAmphitheatre has been added for practice and organisingstreet plays, displaying art exhibitions and otherstudents' talents. The college has a well-equipped ultra-modern Gymnasiumnamed after Sahibzada Jujhar Singh. The college has Yoga and Meditation rooms, a students' union room and a girls'common room. The college has tastefully designed Gurudwara Sahib, for spiritual congregations.Two Activity Halls and two lawns are allocated forstudents' cultural activities and practice sessions by dance, drama and gatka societies

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscc.ac.in/facilities/geotagged

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

59

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library comes into existence along with foundation of the college in the year1984.The library is well equipped with latest ICT tools and equipments to collect, store, retrieve and disseminates the information to the faculty and the students. The college maintains a well- stocked and well equipped, centrally air-conditioned Library with computerized user-friendly services. The Collection of the Library at present consists of more than 54,150 books, 500 back volumes of important journals and about 870 CD-ROMs on various subjects. The library has separate audio visual multimedia section and reference section. All the major activities of the library are computerized by using web-enabled, multiuser software system NETTLIB, shifting to open-source software KOHA for providing efficient and effective library services.Library has installed RFID (Radio Frequency Identification) based Library

`Management System(effective way of managing library resources). The user may access their library account and search the OPAC (online public access catalogue) from anywhere through cell phoneme, laptop, desktop etc. Library has access to e-journals, e-books, databases etc. through N-LIST, DU e-resource center etc. Library has sufficient number of systems to facilitate searching/accessing OPAC, E-resources, etc. Library has installed excellent ICT infrastructure with Wi-Fi facilities for easy access to internet.`

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

`A. Any 4 or more of the above`

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`13.81`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13.21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A dedicated access 100 Mbps optical fiber linking touniversity's Wide Area Network (WAN), College Local Area Network (LAN), Local Resource Sharing Services, LibrarySystem andInternet Services is available. The network is maintained by M/sRailTel Corporation of India. Parallel internet facilities byJio Fibre, MTNL & Exitel are also available.Notices pertaining to activities, seminars, and events, tendercalls are regularly posted on college website. It links to e-Library management services, payment gateway for events, andstudent document requests.SmartProf is used for attendance and assessment process throughweb and mobile app. It includes timetables, recording andcompiling daily attendance and internalassessment, studentprofile, faculty profile, faculty-student-staff ID Cards, feePage 40/71 23-06-2023 04:35:50 Annual Quality Assurance Report of SRI GURU GOBIND SINGH COLLEGE OF COMMERCEpayment, file sharing platform, and real-time notice deliverysystem. Newly admitted students are enrolled to Google Workspaceservices. Library uses NETLIB and JAWS software for differently-abledstudents. Biometric machines for attendance are installed. TheCollege has Computax software for TDS calculation and onlinesubmission. Other softwares include Tally, Python, Java, C++,MSSQL, Linux (Ubuntu), Masm, CPUSim, Android, Tora, KOHA andQUICK-HEAL.Four fully equipped Computer Labs have latest Intel i3 and i7based computers. RFID-based Library Management System is usedfor issue and return of books.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

515

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has dedicated teams/committees for differentactivities, constituted in the Staff-Council, an officialbody, with Principal as Chairperson. A fool-proof systemis followed for new purchases, adhering to stringentpurchase norms inconsonance with General Financial Ruleslaid down by GOI. For high-valued purchases, orders areplaced through Government e-marketplace (GEM). For others,tenders are invited from listed and approved vendors,opened by the Purchase Committee, and two-bid system isadopted. For maintaining the equipment, electronics andmachinery, AMCs are entered with approved vendors.Two caretakers along with teams of electricians,carpenters and plumbers work regularly for maintainingcollege infrastructure. For specialized repairs,authorized outsource agencies are contacted. The contractfor overall housekeeping is with approved agencies,presently NEXGEN.NETLIB library software is used in library which ismaintained by Saraswati Enterprises. The maintenance ofcomputer labs, servers for Windows-NT and Linux multi-usersystems is entrusted with approved vendors.Sports Infrastructure is maintained as part of the overall infrastructure. Auditorium's maintenance is withhousekeeping team along with entrusted electrician andcaretaker. Girls' hostel is run on self-sustained basis. Aduly constituted committee and AMC contract maintainsGymnasium. The gardens, canteen and Photocopy Centre arelooked after by assigned committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sggscc.ac.in/uploads/naac-docs/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

31

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2426

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2426

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

358

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

113

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Sri Guru Gobind Singh College of Commerce provides students with numerous chances for overall growth. Students holds membership in management and administration by joining organizing teams that are in charge of overseeing a variety of events held throughout the year. The group of students that represents the interests of all college students, the Students' Council, comes first. The Student Council members help with a variety of administrative tasks, including hosting workshops, seminars, annual cultural fest, etc., and helping with the admissions process. The IQAC team of students, helps in administration, decision-making, and the creation of new systems for both students and the institution. Both the placement cell and the alumni cell helps in providing all of the GGS student fraternity with job and internship opportunities for professional advancement.

There are more than 40 societies that have a set structure and operating method. The allocated society convenors supervise the management of the societies. The students are given the chance to plan the activities, which aids in the development of their planning and management abilities. These clubs encompass every aspect of holistic development, including social quotient, entrepreneurship,

theatre, culture, art, literature, exposure to other cultures, debating, athletics, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SGGSCC has a registered alumni association since 2019. As SGSSCC has many influential college alumni, they regularly help the current batches with internships and placements. Distinguished alumni act as key resource persons for college seminars, conferences and other important events. Furthermore, they also support the college by constituting various scholarships for students such as Shankdhar Scholarship, S.S. Gulshan Scholarship etc. The alumni meet, a yearly event was conducted on 4th February, 2023 in the college ground. An annual feature of Alumni activities is the cricket tournament, held on 5th-6th November, 2022 where college teachers, students and the alumni participate with zeal and fervor. The Alumni also organized 1st Rapid chess tournament on 15th July, 2023 in college premises.

In order to strengthen the Alumni network, the College has purchased a new software to create larger data base of Alumni and engage them more in college activities. The link to the same is https://alumni.sggscc.ac.in/ . In order to appreciate the concerted efforts of our Alumni, the College has also constituted the "Alumni of the Year" award which is presented on the Annual day. Feedback from alumni is a valuable source of suggestions for making improvements to the institution infrastructure and services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the institution is to provide a humanistic, holistic and liberal learning environment. The institution, named after the tenth Guru of the Sikhs, follows the teachings of Sikhism and is guided by the motto "Behold All Human race as One". It supports gender equality, cultural diversity and promotes universal brotherhood..

The management of the institution is highly committed and dedicated to the service of catering to the contemporary requirements of higher education by giving sufficient autonomy to the Principal for smooth functioning of the institution.

The institution creates a liberal and friendly environment amongst faculty and students to ensure the development of world-class and value based education, promotes research based learning, removes barriers to interdisciplinary education and uses technology creatively to establish a multilevel support system to nurture industry-academia conglomeration.

. The college not only aims to pursue academic excellence but fully recognises the fact that young minds are the assets of the nation who should be nourished with good cultural experiences, emotional strength.The college has adopted five villages, under the Government of India Unnat Bharat Abhiyan Scheme. The college addresses the human resource development needs of the nation by maintaining high quality teaching and learning processes and research.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/about/collegeprofile
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution, under the leadership of both the Principal and the Governing Body, strategically orchestrates its vital functions through various administrative and academic bodies. Committees, constituted by the staff council secretary, actively devise and implement measures to enhance different aspects of the institution.

A notable case study is the organization of Vimarsh 2023, the 6th Biennial International Convention, focusing on "India on the Path to Sustainable and Inclusive Development: Myth or Reality" held at Hotel Le Meridien, Delhi. Prof. Kawal Gill, the Convener, established the thematic context in the inaugural session, emphasizing the interrelationship between inclusive and sustainable development. Dr. Jatinder Bir Singh, the Principal, highlighted the imperative to transcend spiritless growth. Keynote Speaker Mr. Labanya Prakash Jena advocated for corporate involvement in sustainable development, while Chief Guest Dr. Han Ulac Demirag shared experiences from working with remote communities.

Technical sessions chaired by Prof. Yamini Gupta delved into topics like transitioning to a circular economy and multi-stakeholder involvement for sustainability. The event concluded with business plan presentations, showcasing the institution's commitment to fostering innovative solutions for sustainable and inclusive development. This case study exemplifies the institution's proactive approach to academic initiatives aligned with broader societal goals.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/about/annualreport
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Infrastructure enhancement like Girls Hostel, Rain Water Harvesting, Solar Plant System, Cubicles for Faculty, Renovation of labs and auditorium and a three-storey library to provide an enriching environment for intellectual growth.

· Modernization and expansion of professional courses on account of changes in pedagogy leading to integration of ICT tools including SmartProf, EMIS and Google suite with 'sggscc' domain.

Considering research as a major activity nowadays towards the holistic development of students and teachers, the college has initiated two major centers :

1. Centre for Professional Development: The Centre aims to impart competence and fulfill career aspirations of students through structured learning pathways. The Centre has collaborated with various premiere institutes and bodies like ICAI, Weekender-the Skill School to equip the students for meeting the challenges.

2. BSE- Centre of Excellence: Collaboration of the college with Bombay Stock Exchange aims to help the Centre use BSE data to do policy-oriented studies and also organise joint conferences.

Awarding faculty members whose manuscripts are published in any Scopus listed/web of Sciences journal, with Rs. 10,000 per article, up to a maximum of 2 articles, per academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sggscc.ac.in/societies/societies
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The internal organization structure of the College is defined as per the XVIII ordinance of the University of Delhi.

The Governing Body takes decisions related to administration, finance, faculty, and infrastructure. It comprises 15 members out of which 10 members are from DSGMC, two members are the representatives from the University and two members are from teaching staff The Governing Body also appoints Vice-Principal with prior approval of the University . The IQAC acts as a nodal agency of the Institution for coordinating quality-related activities.The Center for Professional Development and BSE-SGGSCC Centre for Excellence aims to provide cutting edge to the students so that they become professionally qualified and industry ready.

The Administrative Department preceded by an administrative officer coordinates with the university regarding conduction of examination and degrees and other administrative work.

The Accounts Department works under the supervision of the Bursar. The Librarian helps in cataloging,maintaining library materials and readers' advisory services.The Warden is responsible for the welfare of the students residing in the halls of residence and also maintenance of discipline.

The organizational structure and the involvement of all stakeholders in the decision-making process support the participative management of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.sggscc.ac.in/administration/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College provides various welfare measures like:

Leave benefits as per rules of University of Delhi:

- **Both teaching and non-teaching staff are provided with 8 days of casual leave plus 2 RH.**

- **Half-pay leave can be availed by the permanent teaching and non-teaching.**

- **Duty leaves for a maximum of 30 days to the teaching staff and the non-Teaching staff.**

- **Maternity Leave of 180 days and Paternity Leave of 15 days.**

- **Study leave of up to 3 years is provided to both teaching and non-teaching staff.**

Retirement benefits as per rules of University of Delhi:

- **General Provident Fund allows Pension to employees after superannuation.**

- **Provident Fund Scheme is provided.**

- **Gratuity.**

- **National Pension Scheme.**

- Encashment of Earned Leave.

ICT Facilities

- The college has a technologically well-equipped and Wi-Fi-enabled campus.

- There are 45 ICT-enabled classrooms with laptops and projectors to facilitate the e-learning process and Four well-equipped computer labs for taking practical classes.

- Softwares: SmartProf, G Suite, braille and 'Jaws', Tally, R, Python, SPSS, Microsoft Office, TORA and others.

- Digital I-Cards.

Support & Recreational Facilities

- Subsidised canteen and Café Coffee Day outlet.

- Well-maintained and sanitised rest rooms.

- Gymnasium facility for staff.

Other benefits are provided as per the service rules stated by University of Delhi in accordance with UGC guidelines.

File Description	Documents
Paste link for additional information	Sri Guru Gobind Singh College of Commerce (sggscc.ac.in)
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective Performance Appraisal System in place

The features of the performance appraisal system of Teaching Staff are as follows:

a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) 2018 and CAS 2010.

c) The Institute accords appropriate weightage for the voluntary contributions of faculty members towards the duties and responsibilities assigned to them for college activities beyond academics, in their overall assessment.

d) The faculty members Fill Annual Performance Appraisal Report (APAR) as per CAS 2018.

e) The PBAS proforma filled by the Faculty is checked and verified by the Heads of the Departments, followed by the Principal, Admin Officer, and the IQAC Director.

f) Faculty members whose promotions are due are recommended based on their API score.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and Annual Performance Assessment Report (APAR) as per Delhi University Norms.

Staff members are assessed under different categories like Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Cooperation with superiors, subordinates, colleagues, students and public.

File Description	Documents
Paste link for additional information	Sri Guru Gobind Singh College of Commerce (sggscc.ac.in)
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college complies with the requirements of the University of Delhi and UGC by conducting regular internal and external audits. The internal audit is a monthly occurrence, involving a thorough examination of all financial transactions, including income, expenses, bank reconciliation statements, advance settlements, income tax deductions, GST returns, TDS returns, and more. Any objections or recommendations identified during the internal audit are promptly addressed.

An annual external audit is carried out by an external auditor appointed by the university or governing body. The auditor's report is then submitted to the UGC. The external auditor focuses on specific areas such as the financial management of student societies, building projects, general maintenance, and hostel funds.

Accurate and complete records are diligently maintained for both internal and external audits, ensuring full compliance with established standards and regulations during the audit process.

S.No

Year of Audit

Date of Audit

External Auditor

Internal Auditor

1

2022-23

28th September 2023

G.Deep & Co.

G.S.Kholi & Co.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5,67,280

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

• The college provides both indoor and outdoor sports facilities, including hosting day and night cricket contests on its cricket field. To optimize resource utilization, the college has a contract with 'Turf Sports Academy' to host corporate cricket competitions.

• Mata Sahib Kaur Girls Hostel has the capacity to house 126

students from outside Delhi, offering 42 rooms for accommodation. Students pay for both lodging and meals at the campus hostel.

• A branch of P&S Bank, along with an ATM and lockers, is conveniently located on the college campus. The bank rents and utilizes the college's infrastructure.

• The college boasts a well-maintained and well-stocked café for students. In addition to the canteen's affordable lunches and sweets, Cafe Coffee Day offers a variety of beverages.

• To enhance the convenience of both staff and students, the college has outsourced a photocopier outlet, which pays maintenance fees to the college.

• The college's international cell recently organized the Afghan Faculty Forum for Enrichment in collaboration with Ball State University, Indiana, USA. This program provided participants with theoretical and practical exposure, fostering open interaction and development.

• The college is committed to establishing more Memoranda of Understanding (MOUs) and engaging with various organizations to facilitate the exchange of expertise and knowledge.

• The college offers contemporary supplementary courses in partnership with institutions such as Weekendr, Bombay Stock Exchange Institute, and The Institute of Cost Accountants of India, among others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) is responsible for creating and implementing continuous improvement strategies for teaching, learning, and research within the college. The following procedures have been established by IQAC:

Enhancing College Teaching, Research, and Technology:

1. The formation of a Research Committee aimed at promoting faculty research projects and equipping them with essential research skills.
2. Faculty members are incentivized and rewarded for engaging in credible research through an incentive program.
3. Providing iPads to professors to foster a technologically-friendly campus environment.
4. Promoting digitization through the campus information center.
5. Implementation of online processes for internal evaluation, class attendance, clearance, and admission cards using 'SmartProf.'
6. Faculty conducting virtual presentations, open book assessments, case studies, practical exams, and written tests in accordance with curriculum requirements, while adhering to question and case study guidelines.
7. The college library offers a 'book bank' that loans books to students with limited financial means.
8. The college has acquired a free Google Suite license for teaching and learning purposes.

Empowering Students Beyond the Curriculum:

1. The Center of Professional Development, focusing on extracurricular empowerment, offers additional courses in collaboration with organizations like the Delhi Legal Services Authority, BRICS Chamber of Commerce and Industry, and Tally Education Pvt Ltd.
2. The Foreign Language Course Committee provides certificate courses in languages such as German, French, and Japanese.
3. The IQAC mentorship program and student counselors are utilized to support the emotional and physical well-being of both staff and students.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/iqac/events
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's Internal Quality Assurance Cell (IQAC) has been at the forefront of transforming the campus into a digital, research-oriented hub, ultimately enhancing the teaching and learning experience. Notable advancements include the adoption of the Mobiquel SmartProf app, providing a platform for managing attendance, internal assessments, e-notices, placements, and scheduling. Additionally, domain-based email addresses have been assigned to each Society, Club, and Department, facilitating efficient communication. The implementation of an Enterprise Resource Planning (ERP) system has streamlined administrative processes, encapsulating student and faculty details. Conference and seminar rooms have been modernized, with staffroom upgrades boosting teacher productivity.

In a bid to embrace sustainability, the college has introduced a cutting-edge girls' hostel and rooftop solar panels, while new campus routers have significantly elevated Internet speed. The IQAC's role in establishing a research committee, along with training sessions for faculty, has equipped educators with essential research and technical skills.

Furthermore, the IQAC has recognized the importance of fostering local and global student engagement. Collaborations with organizations like BRICS Chamber of Commerce and Industry, Delhi Legal Services Authority, and Tally Services Pvt. Ltd. have enriched the curriculum with industry collaborations and add-on courses. The college has also extended its global reach through Memoranda of Understanding (MOUs) with institutions like the University of Melbourne and Ball State University, USA. Moreover, certificate programs in languages such as German, French, and Japanese promote international involvement and linguistic proficiency among students.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/iqac/events
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,	B. Any 3 of the above

national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscc.ac.in/about/annualreport
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college strives for creating gender just environment for learning. To ensure safe and fearless campus environment, college is under complete surveillance system via security cameras in all nooks of the college and the entry in college is strictly restricted to the authorized personnel. The installation of the complaint boxes in the college and the robust redressal mechanism addresses the sexual harassment and has led to ragging free campus. The college has designated a counselor to handle the emotional, social and psychological needs of those who question gender. Teachers through faculty mentorship program guide and help students to unlearn patriarchal attitudes and make them comfortable with gender equitable environment. Girls Common Room provides the girls personal space for recreation and the girls hostel with female guards provides adequate safe in-house facility. The college encourages females to participate in sports and various cultural activities by reserving seats for them. Gatka, the holistic martial art along with self defense classes train girl's mind and body and make them competent in self defense. The women development cell of college regularly organizes gender sensitization workshops and talks. The college strictly follows equal pay policy and the female staff members hold significant administrative positions.

File Description	Documents
Annual gender sensitization action plan	https://www.sggscc.ac.in/administration/iccgendersensitization
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscc.ac.in/uploads/naac-docs/7.1.1%20Additional%20Information.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college follows a comprehensive approach to conserve resources and minimize waste. The campus has an effective solid waste management program for collecting, segregating, recycling and disposing of materials. College in collaboration with E waste recyclers India has placed E waste Collection bins and has installed Organic Waste Converter that decomposes segregated organic waste within the campus and hostel. Sanitary Napkin Incinerator in the college addresses the problem of sanitary waste disposal. Under rain harvesting system soak pits have been constructed for discharging waste water and recharging ground water table. College motivates students, staff and visitors to practice the 3R's concept of waste management in their daily operations and move towards following a sustainable lifestyle. Under the initiatives like "UN led Green Nudges" and "Green Good Deeds" students were motivated to adopt environment friendly habits and green lifestyle. "Waste to Wonder" encouraged students to develop tyre garden from waste tyres; "Air purifying plants" motivated students to develop vertical garden of

air purifying plants by using discarded plastic bottles.To ensure community awareness and participation the college organizes drives on cleanliness and waste collection and encourages students to carry their own bottles, bags and lunch box during langar and minimize plastic usage.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| **A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SGGSCC promotes inclusive environment through various concerted efforts. The college respects all religions and ethnicities by celebrating and observing all major festivals with fervour and enthusiasm. All stakeholders of the college maintain a harmonious existence by respecting each other's culture, values and background. We also promote harmony by observing all National Days. The diversity of harmonious existence of various ethnicities in our college is represented by the students admitted to the college. They not only belong to various states of India but we have many foreign students too from countries like Syria, Nepal, Afghanistan and Nigeria. In order to promote multilingual environment, the college offers certificate courses in Japanese, French and German languages. Moreover, the college also conducts training courses in Hindi and special lectures in Punjabi. The college magazine Amrit, has three separate sections for Hindi, English and Punjabi respectively. We at SGGSCC, promote gender equality by taking adequate measures like conducting awareness workshops, gender sensitization programs, faculty mentorship programs and other relevant measures. In order to promote students from financially weak background, the college provides financial aid. SGGSCC also provides disabled-friendly infrastructure for the disadvantaged.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students of SGGSCC have always believed in giving back to the society and are vigilant of their rights, duties and responsibilities as citizens. SGGSCC enthusiastically celebrates all national days and other important days such as Independence day, Republic day, voters day, yoga day and others. NCC at SGGSCC is an active unit, where NCC cadets of SGGSCC participated in the ALL INDIA THAL SAINIK CAMP. The cadets participated in the IDSSC CAMP and NARMADA TREK promoting the cleanliness of rivers and creating awareness against drug abuse through initiatives like PUNEET SAGAR ABHIYAAN and NASHA MUKT ABHIYAAN. The Political Science Wing celebrated the "Voter Awareness Week" in January 2023. On National Unity Day, students and teachers pledged to bring a positive change to the society. This year, the students also participated in the Har Ghar Tiranga campaign to invoke the feeling of patriotism. As a part of Gandhi Jayanti celebrations, Swachhta Pakhwada - a cleanliness drive was organized intending to instil, among the people, the motivation to make India cleaner. Several campaigns for food donation, blood donation, plantation drives, visit to old age homes and other sensitization activities were conducted which aided our students in sensitization towards society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscc.ac.in/uploads/information Centre/aqar2223links/7.1.9%20Activity%20Deta ils.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We at SGGSCC actively celebrate and organize special events on all prominent national and international days. These activities are an important part of the learning process we impart in our college. Each year, Republic day and Independence days are celebrated with flag hoisting and oath taking ceremonies. This year, the students also participated in the Har Ghar Tiranga campaign to invoke the feeling of patriotism in the hearts of people and to encourage them to bring and hoist the Tiranga at home. As a part of Gandhi Jayanti celebrations, Swachhta Pakhwada - a cleanliness drive was organized intending to instill, among the people, the motivation to make India cleaner. In commemoration of Van Mahotsav Week, a plantation drive was successfully carried out. The Annual Diwali Mela- JUGNI, was organized in college premises where a clothes donation drive was conducted for children from Sahibzade Fateh Singh School. On National Unity Day, students and teachers took an oath to renew their continued commitment to serve and pledged to bring a positive change to the society. Apart from these many other important days such as Gratitude Day, Children's Day, Yoga Day, Voter's Day, World Wildlife Day, World Environment Day were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
Web links of Best Practices documents :

Best Practice 1: https://www.sggscc.ac.in/uploads/informationCentre/
aqar2223links/7.2.1%20-%20Best%20Practice%201.pdf

Best Practice 2:
https://www.sggscc.ac.in/bestpractices/greeninitiatives
```

File Description	Documents
Best practices in the Institutional website	https://www.sggscc.ac.in/bestpractices/green initiatives
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

```
We, being committed to establishing a Green and Sustainable Campus,
are putting efforts towards maintenance of sanitation and hygiene,
water conservation, rainwater harvesting, effective waste
management, energy conservation, a growing green cover, encouraging
student activities, and increased participation from stakeholders on
campus. The college campus boasts of GRIHA compliant building
complex. Installation of roof-top solar panels, solar-powered lamp
posts and water heaters ensures use of alternative energy. Use of
LED lightning, TFT-Monitors, and installation of power-efficient ACs
promotes power-efficiency. The extensive green cover and air-
purifying belts provide for improving air quality. Rainwater
harvesting system restores groundwater levels and prevents water
stagnation. Soak pits ensure grey water filtration and groundwater
recharge. Efficient waste management and Organic Waste Converter
ensure proper handling of waste. E-Waste Collection Bins are
installed for collection and recycling of E-waste. Use of single use
plastic is avoided. Burning of dried leaves and smoking is
prohibited. Customized application, SmartProf, disseminates learning
and information amongst students. Environment Club, Team Green
Nudges and other student societies sensitize each one towards
adopting sustainable practices. Regular workshops and sensitization
sessions through social media platforms, competitive events, field
visits, virtual film festivals, etc. addressing environmental
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concerns are organized to promulgate actioning towards sustainability.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. **To plan for Funding of faculty members to participate in faculty development programmes, conferences, paper presentations subject to a maximum limit.**

2. **To enhance the speed of Internet wifi on the campus as recommended by NAAC Peer team.**

3. **To get approval of the Governing Body towards innovation research project funding to increase to ten lakhs given for muti-disciplinary research proposals.**

4. **To ensure that Auditorium repair is done to be used for cultural programmes to be held during the year.**

5. **To arrange for purchase of computer systems in labs for upgradation.**

6. **A Policy for Gender Sensitization to be drafted to create awareness about the same on the campus about preferences and no discrimination policy.**

7. **A Policy document for faculty funding to be created.**

8. **Academic and Gender Audit is recommended for this session.**

9. **More efforts are required for continuous Upgradation of infrastructure in the college.**

10. **Digitization of records to be completed.**

11. **Clubs to be encouraged towards community engagement programmes.**

12. More workshops and FDPs for non teaching and teaching staff to be organized.

13. We need to take up Sustainable campus planning by resorting to energy conversation, water treatment and say 'no to plastic bags'.

14. The college needs to sign more MOUs with other institutions of repute and plan more activities under MOUs.

15. The IQAC plans to promote Faculty/students exchange programs to foreign Universities.